



State of Utah

SPENCER J. COX  
Governor

DEIDRE HENDERSON  
Lieutenant Governor

Department of  
Environmental Quality

Kimberly D. Shelley  
Executive Director

DIVISION OF WATER QUALITY  
John K. Mackey, P.E.  
Director

**Water Quality Board**  
James Webb, Chair  
Michelle Kaufusi, Vice Chair  
Carly Castle  
Michela Harris  
Joseph Havasi  
Trevor Heaton  
Robert Fehr  
Jill Jones  
Kimberly D. Shelley  
John K. Mackey  
Executive Secretary

*MINUTES*

**UTAH DEPARTMENT OF ENVIRONMENTAL QUALITY  
UTAH WATER QUALITY BOARD**

MASOB  
and  
Via Zoom

June 28, 2023  
8:30 am Meeting

**UTAH WATER QUALITY BOARD MEMBERS PRESENT**

|                       |             |
|-----------------------|-------------|
| Jim Webb              | Jill Jones  |
| Carly Castle          | John Mackey |
| Trevor Heaton         |             |
| Michela Harris        |             |
| Mayor Kaufusi         |             |
| Robert Fehr           |             |
| <b><u>Excused</u></b> |             |
| Joe Havasi            |             |
| Kim Shelly            |             |

**DIVISION OF WATER QUALITY STAFF MEMBERS PRESENT**

Emily Cantón  
Ken Hoffman  
Clanci Hawks  
Adrianna Hernandez  
Adam Cossey  
Harry Campbell  
Robert Beers  
Jeff Studenka  
Jordan Bryant  
Brendon Quirk  
Judy Etherington

**OTHERS PRESENT & ONLINE**

Craig Anderson, AG's Office  
Haley Sousa, AG's Office  
Arianna Disser,SWCA  
Jay Clark, DCHD  
Dave Spence, DCHD  
Pam Leach, Rockville  
Trevor Schlossnagle

**Mr. Webb, Vice Chair, called the Meeting to order at 8:30 AM.**

**ROLL CALL**

**Mr. Webb took roll call for the members of the Board.**

**INTORDUCTIONS OF NEW BOARD MEMBERS**

Mr. Webb verified with the Executive Secretary, John Mackey, that all new Board Members have submitted their Oath of Office and proceeded with new Board Members introductions.

**ELECTION FOR NEW CHAIR & VICE CHAIR**

Vice Chair Jim Webb conducted the election for a new Chair and Vice Chair.

**Motion: Mayor Kaufusi motioned to nominate Jim Webb for Chair.  
Carly Castle seconded the nomination. The motion passed unanimously and  
Mr. Webb accepted the position of Chair.**

**Motion: Ms. Jones motioned to nominate Mayor Kaufusi for Vice Chair.  
Mr. Fehr seconded the nomination. The motion passed unanimously and  
Mayor Kaufusi accepted the position of Vice Chair.**

**APPROVAL OF MINUTES OF MAY 23, 2023 BOARD MEETING**

Mr. Webb moved to approve the minutes of the May 23, 2023 Board meeting.

There was one change that was requested to be corrected. Kane County's supplemental funding was authorized as a mix of a 30-year, 0% interest loan and a hardship grant. Minutes were to be corrected to accurately reflect the funding authorized by the Board.

**Motion:**      **Ms. Harris motioned to accept the minutes with the corrections presented. Mr. Heaton seconded the motion. The motion passed unanimously to accept the changes and approve the May 23, 2023 meeting minutes.**

**NEW BOARD MEMBER ORIENTAION & TRAINING BY CRAIG ANDERSON & HALEY SOUSA FROM THE ATTONRNEY GENERALS OFFICE.**

Mr. Craig Anderson and Ms. Haley Sousa from the Attorney General's Office presented the new board member orientation and training regarding functions and duties of the Water Quality Board. Board member received a copy of the training manual and presentation slides.

**EXECUTIVE SECRETARY REPORT**

Mr. Mackey addressed the Board regarding the following:

- Work Meetings: DWQ will start to implement work meetings at the beginning of upcoming Board meetings. Sections will have an opportunity to explain their work and role within the Division. Board members may offer any suggestions regarding topics of interest for future work meetings.
- Triennial Review: The Colorado River Basin Salinity Control Forum is an organization made up of seven states surrounding the Upper Colorado and the Lower Colorado areas. The states participate to evaluate and develop standards. The review will be public noticed and open for public comment in the near future.
- Funding: During today's meeting, a funding application for the Town of Rockville hardship grant will be presented. Under the CWSRF program, the three main types of funding are planning grants, design advances, and construction assistance. The loans and grants are provided for wastewater capital improvements. In August, we will start looking at the priorities and funding of projects that submitted applications.
- Rules: During today's meeting, two rules will be presented to you. Both of the rules have already been approved by the Board to proceed with rule making and the public comment process has been completed.
- John introduced Emily Cantón, Clanci Hawks, Adrianna Hernandez, Ken Hoffman, Leanna Littler-Wolf, and Jeff Studenka as Division staff that the Board will become acquainted with during future meetings. John introduced new DWQ staff: Jordan Bryant from the General Permitting Section and Brendon Quirk as the new Spills Coordinator.
- No Board meeting will be held during the month of July.

## **FUNDING**

**Financial Status Report:** Ms. Hernandez presented the financial status report to the Board as indicated in the packet.

### **Town of Rockville - Request for Hardship Planning Grant:**

Mr. Beers presented the request for a hardship planning grant for the Town of Rockville. The request is for a grant in the amount of \$27,172 for a hydrologic water quality study South of the Virgin River to determine sewage management recommendations, allowable onsite (septic) system types, septic system densities, potential impact of development and increased wastewater on groundwater quality, and to serve as a basis for planning future development and growth. Mayor Leach of Rockville and Trevor Schlossnagle of the Utah Geological Survey were present during the meeting to answer questions.

A motion was requested to fund the town of Rockville a hardship grant with the special conditions that were recommended by the staff in the amount of \$27, 172.00.

**Motion:** Ms. Jones motioned to authorize a hardship planning grant to the Town of Rockville in the amount of \$27,172 with the special conditions outlined in the packet.  
Mayor Kaufusi seconded the motion. The motion passed unanimously

## **OTHER**

**FY23 Intended Use Plan:** Ms. Hernandez requested approval to submit the FY23 Intended Use Plan (IUP) for public comment. The IUP is used to apply for the EPA Clean Water Capitalization Grant.

**Motion:** Ms. Harris motioned to approve a public comment period for the FY23 Intended Use Plan.  
Ms. Jones seconded the motion. The motion passed unanimously.

**Motion:** Mr. Heaton motioned to submit the EPA Capitalization Grant if no public comments are received.  
Mr. Fehr seconded the motion. The motion passed unanimously.

**Davis County Health Department Northwest Groundwater Study – Final Report:** Mr. Beers presented the final report from Davis County Health Department for the northwest groundwater study as indicated in the packet. The full report is available in the Agenda. Jay Clark of the Davis County Health Department and Ari Disser of SWCA Environmental Consultants gave an in-depth presentation.

**Adopt Utah Administrative Code, Rule 317-4 Onsite Wastewater Systems:** Mr. Beers requested to adopt R317-4 for Onsite Wastewater Systems. This rule amendment was presented to the Board in March 2023. The proposed rule amendment and response to public comments are included in the packet.

**Motion:** Ms. Jones motioned to adopt Utah Administrative Code, Rule 317-4 Onsite Wastewater Systems.  
Mr. Heaton seconded the motion. The motion passed unanimously.

**Adopt Utah Administrative Code, Rule 317-101-3. Application & Project Initiation Procedures:** Mr. Campbell presented the rule revision language as indicated in the packet. No public comments were received.

**Motion:** Ms. Jones motioned to adopt Utah Administrative Code, Rule 317-101-3 Application & Project Initiation Procedures.  
Ms. Harris seconded the motion. The motion passed unanimously.

### **PUBLIC COMMENTS**

No public comments were made.

### **MEETING ADJOURNMENT**

**Motion:** Mr. Fehr motioned to adjourn the meeting.  
Mr. Heaton seconded the motion. The motion passed unanimously.

**Next Meeting – August 23, 2023**  
**Meeting begins at 8:30 am**

**In-Person**  
**MASOB**  
**195 North 1950 West**  
**Salt Lake City, UT 84116**

**Via Zoom**  
<https://us02web.zoom.us/j/7074990271>

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James Webb, Chair  
Utah Water Quality Board